

POSITION DESCRIPTION

Position Title:	Ecologist
Location	Coffs Harbour / Lennox Head/ Armidale/ Lismore
Position Reports to:	Branch Leader
Key working relationships:	Directors, project managers and all other GeoLINK employees, clients, sub-consultants and stakeholders

ROLE

The purpose of the ecologist role is to provide accurate, concise and technically competent specialist ecology services and advice to GeoLINK and its clients.

RESPONSIBILITIES

- Traditional ecological consulting tasks such as:
 - Fauna survey e.g. spotlighting, call playback, Elliot A/B trapping, wire cage trapping, pitfalls, harp trapping, hair tubes, remote cameras, Anabats etc.
 - Vegetation identification, community description, condition and conservation assessment.
 - Mapping and data analysis using ArcGIS.
 - Searches for threatened flora and evaluation of EECs.
 - Habitat evaluation (qualitative and quantitative) and assessment.
- Preparation/ review of the full spectrum of scientific-based statutory planning and environmental assessment and management reports e.g. statutory ecological impact assessments, constraints assessments, vegetation management plans, rehabilitation plans, koala management plans, flora and fauna management plans, nest box strategies, translocation plans, MNES assessments, weed management plans, nest box strategies, threatened species management plans, offset assessments etc.
- Preparation and review of REFs and EISs including coordination of specialists and sub-consultants.
- All facets of project management and delivery, including preparing tender/ EOI responses, budget planning and control, resource planning, managing staff (where applicable) compliance with quality control, invoicing and project review.
- Lead multidisciplinary teams as required, when/ if in the role of project manager.
- Build and maintain effective working relationships through effective teamwork.
- Meet agreed billable targets.
- Keep abreast of changes to environmental technical standards, policies and legislation.
- Develop contacts and networks for business development and marketing activities.
- Adhere to GeoBIZ guidelines (GeoLINK's minimum quality assurance standards).
- Adhere to all WHS statutory guidelines, company requirements and obligations.
- Recognise opportunities for improvement and innovation.
- Commit to sustainability principles and maintain environmental awareness.
- Ensure all project and business activities align with GeoLINK's priorities and initiatives.

EDUCATION/ QUALIFICATIONS

Essential

- Tertiary qualification (minimum undergraduate bachelor) in ecology, environmental or applied science, natural resource management or a related discipline, from an accredited institution, with high levels of academic achievement.
- Current State Class C Driver Licence.

Desirable

- Post graduate qualification in a relevant field.
- Membership of a relevant and accredited professional association.
- Accreditation as an assessor to utilise the Biodiversity Assessment Method (BAM).

SKILLS AND EXPERIENCE

- Five (5) years of experience in environmental/ ecological consulting. Experience in local or state government roles with similar duties will be considered on merit.
- Proven ability to write clear, concise and scientifically accurate reports such as REF, EIS, SIS, VMPs, offset strategies, species specific management plans, weed management plans, nest box management plans.
- Extensive demonstrated knowledge of techniques, government standards/ policies and experience in the delivery of all aspects and scales of ecological field surveys and statutory assessments for both flora and fauna.
- Extensive experience in interpreting and applying relevant environmental legislation (NSW and Commonwealth as a minimum).
- High level fauna and botanical skills i.e. identification, vegetation community mapping, biometrics, etc.
- Knowledge of flora and fauna of NSW North Coast and Mid North Coast region.
- Intermediate GIS skills (preferably in ArcGIS) for map production or spatial analysis.
- Competence working with Microsoft Office and project management software.
- Excellent written and verbal communication skills, including interpersonal.
- Have the ability to work effectively within a multidisciplinary team.
- High level of self-discipline and initiative to perform complex tasks with minimal supervision.
- Strong understanding of project management including contract tendering, financial budgets and work programming.
- Demonstrated commitment to professional development and continuous improvement.
- Thorough understanding of WH&S requirements and obligations.
- Be available to travel away from home for extended periods of time, typically in NSW mid north coast, NSW northern tablelands and northern NSW.
- Work outside of regular hours of operation.
- Share GeoLINK's values and ethos.

APPROVED – BRANCH LEADER

Name: _____

Signature: _____

Date:

ACCEPTED – EMPLOYEE

Name: _____

Signature: _____

Date: